

## **INDAGO: Investigating Nature and Humanity in Africa**

### **Privacy Statement**

*Indago*, formerly *Navorsing van die Nasionale Museum*, is published by the National Museum (Bloemfontein, South Africa).

This privacy statement provides information about the personal information that *Indago* collects, and the ways in which *Indago* uses that personal information.

*Indago* may collect and use personal information that is necessary for the processing and publication of manuscripts submitted to *Indago*. This information may include names, affiliation, contact details (including postal address, emails, phone numbers and fax numbers) and Researcher/Author Identifiers (ORCID, LSID, ResearcherID, Scopus Author ID and Google Scholar Author Profile), and will be treated in accordance with the [Protection of Personal Information Act, 2013](#).

Any personal information received by *Indago* will only be used to:

- process and publish your manuscript in *Indago*;
- send to you communication about your manuscript;
- administer this website;
- personalize the website for you;
- enable your access to and use of the website services;
- send to you statements and invoices, when applicable;
- collect payments from you, when applicable.

Where *Indago* discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the [Protection of Personal Information Act, 2013](#).

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, *Indago* may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

*Indago* will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

Information that *Indago* collects may be stored and processed in and transferred between any of the countries in which *Indago* operates to enable the use of the information in accordance with this privacy policy. In addition, personal information that you submit for publication on the Website will be published on the Internet and may be available around the world. You agree to such cross-border transfers of personal information.

*Indago* may update this privacy policy by posting a new version on the Indago Website. You should check this page occasionally to ensure you are familiar with any changes.

The *Indago* Website may contain links to other websites.

*Indago* is not responsible for the privacy policies or practices of any third party.

If you have any questions about this privacy policy, please send an email to Chief Editor of *Indago*.